

MINUTES of the Meeting of the
CHILTERN CREMATORIUM JOINT COMMITTEE
held on **25 JUNE 2015**
at **CHILTERN DISTRICT COUNCIL** at **4.00 pm**

PRESENT:

Councillor	M R Smith	Chiltern District Council	- Chairman
"	H Mordue	Aylesbury Vale District Council	- Vice-Chairman

Councillors:	A Macpherson	Aylesbury Vale District Council
	J Adey	Wycombe District Council

APOLOGIES FOR ABSENCE were received from Councillors P E C Martin (Chiltern District Council) and D Barnes (Wycombe District Council).

1 CHAIRMAN

It was moved by Councillor H Mordue, seconded by Councillor A Macpherson and

RESOLVED -

That Councillor M Smith be elected as Chairman of the Chilterns Crematorium Joint Committee for the remainder of the Municipal Year.

2 VICE-CHAIRMAN

It was moved by Councillor M Smith, seconded by Councillor A Macpherson and

RESOLVED -

That Councillor H Mordue be elected as Vice-Chairman of the Chilterns Crematorium Joint Committee for the remainder of the Municipal Year.

3 DECLARATIONS OF INTEREST

There were no declarations of interest.

4 MINUTES

The Minutes of the meeting of the Joint Committee held on 16 February 2015 were agreed and signed by the Chairman as a correct record.

5 FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR 2014/15

Members received the Small Bodies Annual Return for the year ended 31 March 2015 and financial outturn which detailed information including: income and expenditure, balance sheet and reserves.

RESOLVED –

- 1. That the Small Bodies Annual Return for the year ended 31 March 2015 be formally approved and signed by the Chairman of the Joint Committee, the Clerk and the Treasurer.**
- 2. That the accumulated revenue surplus be retained by the Joint Committee for future capital investment.**

6 ANNUAL REPORT 2014/15

In accordance with Standing Order 7 the Joint Committee received the Sixtieth Annual Report which covered a number of issues including:

- The number of cremations;
- Disposition of cremation ashes;
- Commemoration;
- Fees;
- Staff;
- Proposed crematorium: Aylesbury;
- Rose bed commemorative plaques;
- Maintenance of buildings; and,
- Donations to charity

During the discussion it was noted that there had been a general increase in the number of cremations taking place at the Chilterns Crematorium. The trend towards longer services had also continued despite the length of services being increased to 45 minutes in 2005.

It was noted that, on a number of occasions, due to an increase in the number of people driving to the Crematorium on their own, the grassed area had been used for over flow parking. The situation would be monitored, and it was anticipated that the opening of the Aylesbury Crematorium would help to reduce the pressure on parking at the Chilterns Crematorium. There was a discussion regarding the cremation fee, and during which it was noted that the fee had been kept at a reasonable level whilst ensuring the Crematorium is cost neutral, but it was now significantly below the national average.

RESOLVED -

That the sixtieth Annual Report of the Chilterns Crematorium Joint Committee be formally approved and adopted.

7 APPOINTMENT OF CLERK**RESOLVED –**

That the appointment of Bob Smith as Clerk of the Chilterns Crematorium Joint Committee, with effect 1 July 2015 and as agreed by Full Council on 27 May 2015, be noted.

8 DATE AND TIME OF NEXT MEETING

Following a discussion it was agreed that that next meeting would be held on **Thursday 24 September** 2015 at 5.00 pm (Chiltern District Council), and the liaison meeting with funeral directors and persons taking services would be held straight afterwards at 6.00 pm for 6.30 pm (Chilterns Crematorium).

The meeting ended at 4.25 pm